



## Job Posting Executive Director, Canadian Association of Science Centres

The Canadian Association of Science Centres (CASC) is a member-based organization that advocates on behalf of science centres, science museums, planetariums, aquariums and outreach organizations across the country to deliver engaging science experiences to people of all ages externally with partners and governments and internally among members.

Members of the CASC workforce, including paid staff and volunteers, work tirelessly to generate awareness of the substantial role that science centres play to increase science literacy in Canada, establish new opportunities for growth, and provide exceptional professional development programs for science centre professionals.

CASC is seeking an idealist with a positive attitude, strong leadership skills and a willingness to advocate on behalf of members to take on the role of Executive Director.

You might be the perfect CASC Executive Director if:

- You are a persuasive and passionate communicator with excellent interpersonal skills
- You are action-oriented, entrepreneurial, adaptable and innovative in your approach to business planning
- You are a pro-active problem solver with strong commitment to ethical behaviour
- You have an unwavering commitment to quality programs and data-driven program evaluation
- You have excellent leadership skills, are able to work with a diverse board of directors, coach and mentor both paid staff and volunteers, and have the ability to cultivate relationships
- You believe in evidence-based decision-making and the benefits of a science literate society
- You are able and willing to learn on a daily basis

Ideally, you will also have

- A passion for science communication
- A business degree with at least 5 years of senior management experience, including budget management
- Experience working with a board of directors

- Excellence in organization management with the ability to coach staff, manage, and develop high-performance teams, set and achieve strategic objectives, and manage a budget
- Experience with government advocacy, fundraising and working with volunteers
- The ability to communicate in both official languages of Canada (English and French)

**Job Functions:**

- Implement board policy and decisions
- Operational planning and management
- Program planning and management
- Human resources planning and management
- Financial planning and management
- Stakeholder relations and advocacy

Applications will be evaluated as they are received with final submissions no later than February 16. Please send your resume and cover letter to [careers-carrieres@casc-accs.com](mailto:careers-carrieres@casc-accs.com).