

- Assist with the development and documentation of science programming to support the vision, mission and core values of TWOSE;
- Contribute to the development and maintenance of TWOSE procedures;
- Be responsible for the care, safe use, and inventory of activity materials and exhibit spaces;
- Ensure program components are set up and all areas are cleaned appropriately;
- Operate various computer and electronic equipment used in the galleries and theatres (including What's Happening screens and other scheduling software);
- Be a positive role model and mentor for TWOSE team members and volunteers and thrive as part of a team of people with diverse backgrounds;
- Ensure the galleries are well maintained by garnering and sharing feedback on operations or guest interactions and solving gallery issues;
- Motivate, support, schedule, and train TWOSE Science Presenters and gallery volunteers to deliver consistent, enthusiastic science experiences;
- Assist with the planning, logistics, and execution of events;
- Perform weekend exhibit supervisor responsibilities including management of Science Presenters' and volunteers' daily activities, chairing daily debrief meetings, troubleshooting programming or exhibits operations as required; and
- Other duties as required.

QUALIFICATIONS:

Knowledge and Abilities:

- Strong working knowledge of public interpretation and science communication techniques
- Strong public speaking or presenting skills with the desire to share, collaborate, create, and experiment with all ages and audiences
- An outgoing personality with the ability to adapt quickly and readily to learn new skills
- Excellent interpersonal and communication skills, and the ability to work both independently and as part of a team
- Deep discipline-specific knowledge related to the primary area of responsibility – for example, CuriousCITY requires a knowledge of early childhood development and education practices along with experience working with young children, Nature Exchange requires a knowledge of one or more of botany, zoology, ornithology, entomology, ecology, conservation, and geology, etc.
- An ability to provide positive leadership and mentorship for a dynamic and diverse team

Education and Experience:

- Degree/certificate in Education, Science, Science Communication or similar field is preferred (for example: Biology, Engineering, Indigenous Studies, etc.). A combination of other education and experience will be considered.
- Program development, strong research skills, and supervisory experience is an asset.



✉ WWW.TWOSE.CA

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- 3 to 5 years of experience with audience engagement in an informal learning environment. Specific training in one or more of TELUS World of Science – Edmonton’s exhibits or spaces is preferred.

Note: A clean Police Information Check including the vulnerable sector is a condition of employment for successful candidates. The check must be completed prior to commencement of work and is the financial responsibility of the candidate.

Wages: FT140 \$47,619.00-\$59,358.00 based on 2023-2024 Collective Agreement.

Hours of Work: Must have full-time availability. Requires availability on at least one weekend day per week. Regular shifts would total 37.5 hours weekly or 75 hours biweekly.

Opening Date: January 29, 2025

Closing Date: February 9, 2025

How to Apply: Send your cover letter and resume (in one document) to hr@twose.ca. We thank all applicants and advise that only those selected for an interview will be contacted.

LAT 53° 33' 40" N LON 113° 33' 50" W