



We're hiring!



Officer, Media Relations and Communications

Strategic and Corporate Affairs

ME-04 - \$65,436 to \$79,533 per year

Permanent Full-time position (37.5 hours per week)

Work Location: Natural Heritage Campus (NHC) - Gatineau, QC

Selection process number: 2090-CMN-26-OC-012

Your place at the Museum

We value diversity and believe we benefit from working in a place where everyone feels included and where the unique qualities and strengths inherent in a diverse workforce are combined. We welcome applications from persons who may identify as a member of one or more other equity seeking groups (for e.g. women, visible minorities, Indigenous peoples, persons with disabilities, 2SLGBTQIA+, religious or cultural minority).

You have a place at the Museum!

About the position

The Officer, Media Relations and Communications promotes Canadian Museum of Nature (CMN) programs, exhibitions, special activities, corporate events, and science stories through earned media and public relations. The Officer writes and produces media-relations content such as press releases, and also the museum's newsletter, news stories and related content for nature.ca, as well as select promotional copy. The Officer also provides internal CMN communications support, with appropriate actions through communications plans, emails, responses to media and the public, and messaging for social media.

Working at the museum means:

- Contributing to an engaging mission as well as exciting projects and challenges
- An inclusive, friendly and safe work environment
- A competitive salary established by collective agreements
- Access to federal public service group insurance and pension plans

Eligibility criteria

This position is open to all Employees of the Canadian Museum of Nature and any members of the public who meet the qualifications below.

*Candidates must be legally entitled to work in Canada.

Education and training:

Completion of a post-secondary education with a specialization in journalism, communications, or related field such as public relations, marketing, or an equivalent combination of relevant education and experience.

Language requirements:

English and French are essential.

Imperative Staffing (Profile: CCC/CCC) ([definition](#))



Experience:

- 1 to 3 years of strategic communications experience in planning and implementing the delivery of media relations and communications plans, with related products and activities.
- 1 to 3 years of experience in writing, editing, and coordinating media materials such as press releases, articles, backgrounders, fact sheets and other communications/ products for a variety of media channels.
- Experience producing plain-language, accessible communications for public audiences, including the adaptation of complex information into clear, inclusive, and accessible content.
- Experience participating in multi-disciplinary project teams, and working with internal and external clients for media outreach and related initiatives to reach target audiences

The following are considered assets for the position:

- Experience developing key messages, preparing spokespersons and acting as a media spokesperson
- Experience with Email platforms to create and deliver e-newsletters
- Experience coordinating media events, interview opportunities, and film shoots
- Experience working in a museum, public, cultural, scientific or educational organization.
- Experience with science communications
- Experience with social media

Conditions of employment

Individuals may be called upon at times to work evenings or weekends.

Interested? APPLY!

The Canadian Museum of Nature is committed to inclusive and barrier-free selection processes and work environments. If you are invited to participate in the selection process, we encourage you to advise us of any accommodation you may require. This information will be treated as confidential.

The Statement of Qualifications, providing greater detail about the skills, knowledge and aptitudes needed for this role, can be obtained by contacting the Museum at competition@nature.ca.

All candidates must submit a cover letter and curriculum vitae outlining how their experience and training meet the requirements listed above.

Send your application by filling in the [form on the Museum's Careers](#) page where you can upload your cover letter, curriculum vitae and any other required documents.

CLOSING DATE : April 21, 2026

Canada